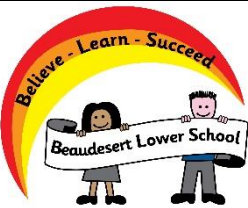


<p><b>The Governments conditions for schools are:</b></p> <ul style="list-style-type: none"> <li>• The NHS must be protected</li> <li>• The daily death rates from coronavirus must be coming down</li> <li>• Reliable data that shows the rate of infection is decreasing to manageable levels</li> <li>• Be confident that testing capacity and PPE is being managed</li> </ul>	
<p align="center"><b>RETURN TO SCHOOL: RISK ASSESSMENT</b></p>	<p><b>Version 3</b></p>
<p><b>BEAUDESERT RISK ASSESSMENT: COVID 19:</b> Health and Safety legislation requires risk assessments to be recorded</p>	<p><b>Updated for use from</b> <b>Tuesday 1<sup>st</sup> September 2020</b></p>
<p><b>INTRODUCTION:</b></p> <ul style="list-style-type: none"> <li>• This comprehensive risk assessment aims to cover the reintroduction of pupils back into school life following the lockdown for COVID 19.</li> <li>• It is the duty of all staff to inform the Head Teacher (HT); Designated Safeguarding Lead (DSL) or key stage lead of any additional matters that may not be covered by the items addressed in this assessment.</li> <li>• Any additional factors may be added to the risk assessment at any time and the details will be circulated to staff by the HT, DH or DSL.</li> <li>• Pupil, parent and carer input is welcome and where appropriate will be entered into the Beau risk assessment.</li> </ul> <p>There is the expectation that whilst school is in session Beauesert policies will be enforced as usual unless highlighted in the risk assessment</p>	
<p><b>STATEMENT ON RETURNING TO SCHOOL. Beauesert leadership to recognise that</b></p> <ul style="list-style-type: none"> <li>• Staff will need support in coming back to work, re-establishing routines etc.</li> <li>• Pupils will need support in adapting to new routines and procedures</li> <li>• Pupils will need comprehensive training and reinforcement for all hygiene measures.</li> <li>• There will be fear among many parents of health risks to children with special educational needs, especially those with complex needs and medical conditions.</li> <li>• There may be difficulties in social distancing for many pupils with SEND, implications of this, access, and use of PPE</li> <li>• If we all work together, we will overcome the new challenges, which we now face</li> </ul>	

**RESPONSIBILITIES:**

- The HT is responsible for ensuring a risk assessment is carried out; that it is made available to all staff; and that it is complied with.
- In the absence of the HT, the DSL is responsible for ensuring the risk assessment is brought to the attention of all staff; ensuring that it is complied with and he/she will co-operate, as appropriate, with the schools nominated Health and Safety Co-ordinator
- Teachers with responsibility for the planning and delivery of lessons will have the relevant qualifications and have satisfactorily completed appropriate initial and/or in-service training, which covers all those aspects of the activity required to be taught.
- TA and Admin staff will have the necessary experience and/or in-service training, which covers all those aspects of the activity or task they are involved in.
- Pupils and staff have a duty of care and must be mindful of their own health and safety during school hours and must abide by the conditions of this risk assessment
- All persons onsite at any time, must give credence to, and abide by, the Beaudesert COVID 19 risk assessment, which is based on the highest safety considerations and UK government guidelines

ACTIVITY	HAZARD	People affected	CONTROLS	ACTIONS/NOTES	RISK	Responsible persons
<b>Accidents &amp; safety breach Incidents</b>	Any hazard leading to death, injury or ill health.	All staff	<ul style="list-style-type: none"> <li>• Accidents will be recorded and reported in accordance with RIDDOR</li> <li>• Incidents of COVID 19 infections (including retrospective infections) will be recorded separately and records made available to authorised staff</li> <li>• A register of children with existing medical conditions is available to staff</li> </ul>	<ul style="list-style-type: none"> <li>• Record instances of COVID 19 in a separate register</li> </ul>	LOW	All staff  HT
<b>Activities</b>	Close contact and infection  Birthday treat sharing	Staff Pupils  Pupils	<ul style="list-style-type: none"> <li>• Before opening SLT will need planning for lessons and activities due to take place outside the classroom</li> <li>• Consider when outdoor activities can take place e.g. sport</li> <li>• The sharing of birthday sweets and treats to be suspended for the duration of the epidemic</li> </ul>	<ul style="list-style-type: none"> <li>• A list of approved activities will be circulated to staff</li> <li>• Parents to be notified via newsletter</li> </ul>	Low MED	SLT HoD  Classroom staff

<b>Attendance</b>	Infection	All	<ul style="list-style-type: none"> <li>• Staff and pupils should not come back to school if they are sick or caring for an infected person and should isolate for 10 days. They will need to follow government guidelines relating to NHS test and trace</li> <li>• The attendance policy will be relaxed to fit in with UK GOV COVID 19 guidance</li> <li>• Parents/carers should notify the School as normal if their child is unable to attend so that staff can explore the reason with them and address any barriers together.</li> <li>• Parents will not be fined for non-attendance at this time, and schools and colleges will not be held to account for attendance levels as in accordance with UK GOV guidelines</li> <li>• No fines will be issued</li> <li>• Schools should continue to inform social workers where children with a social worker do not attend.</li> </ul>	<ul style="list-style-type: none"> <li>• BEAU will alert the appropriate authority of any suspected cases of COVID 19</li> <li>• Staff unable to attend school will work from home e.g. with remote learners</li> </ul>	LOW	All
<b>Creating a safe environment</b>	Infection from close contact	Staff	<ul style="list-style-type: none"> <li>• Observe social distancing keep at least 2m apart</li> <li>• Children of different bubbles should be kept apart</li> <li>• Adults to maintain 1M+ distance from children unless wearing PPE. Alcohol gel to be used if any close contact occurs</li> <li>• Pupils will remain in the same classroom and staff will move from one class to another</li> <li>• Where possible there will be a one-way system of moving about the school</li> <li>• Visitors by appointment only. All visitors to the site to wear facemasks</li> <li>• No parents or carers to cross the school threshold</li> <li>• Face to face appointments to be made over the phone instead</li> <li>• No dropping off of PE kits or forgotten items</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor and review</li> <li>• It is important to be alert to COVID 19 symptoms</li> <li>• Social distancing must be followed by adults as not everyone exhibits symptoms but can still spread the disease</li> </ul>	HIGH	All staff and pupils
<b>Behaviour</b>	Disruption	All	<ul style="list-style-type: none"> <li>• There is an expectation that children will be trained in COVID safe behaviour.</li> </ul>	<ul style="list-style-type: none"> <li>• Beau behaviour policy will be strictly adhered to</li> </ul>	LOW	Staff

<b>Well-being</b>	Anxiety, stress, mental health concern	Pupils  Staff	<ul style="list-style-type: none"> <li>Teachers will engage children in the familiar as well as the difference in school life</li> <li>Teachers and TAs will lead children through circle time many times a day</li> <li>Children will be encouraged to talk about their worries or concerns as well and also be reminded of their achievements</li> <li>Staff to be encouraged to voice concerns or fears</li> <li>PPE and hand gel to be provided</li> <li>Safety guideline reminders to be made available</li> </ul>	<ul style="list-style-type: none"> <li>Circle resources to be shared</li> <li>Sunshine circle ideas to be shared</li> </ul>		
<b>Breaks &amp; Lunch</b>	Close contact causing possible infection	All	<ul style="list-style-type: none"> <li>Initially a phased reopening will be in operation and during this time outside breaks and lunch will be staggered</li> <li>As things improve and more pupils come into school, breaks will continue to be staggered</li> <li>Children will be helped to maintain social distance for breaks and lunchtime protocols</li> </ul>	<ul style="list-style-type: none"> <li>SLT to decide</li> <li>Advice will be sought from all staff</li> </ul>	Low MED	HT/ SLT
<b>Child welfare</b>	Infection from COVID19	Pupils Staff	<ul style="list-style-type: none"> <li>All staff that come into contact with pupils will follow BEAU guidance on infection control at all times</li> </ul>	<ul style="list-style-type: none"> <li>Written guidance for staff, parents, carers</li> </ul>	LOW	All Staff & Pupils
<b>Classes</b>	Spread of infection	Staff and pupils	<ul style="list-style-type: none"> <li>Teachers and TAs to reinforce COVID safe practice each day</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Class sizes will be monitored as more pupils return to school</li> </ul>		SLT
<b>Cleaning</b>	Spread of infection	Ancillary staff	<ul style="list-style-type: none"> <li>Increased daily cleaning of classrooms, high contact areas and surfaces</li> <li>Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap; dry them thoroughly <b>or</b> use alcohol hand rub or sanitiser ensuring all parts of the hands are covered</li> <li>Cleaning frequently touched surfaces often using standard products, such as detergents and bleach</li> <li>Classrooms and toilets will be cleaned and disinfected at the end of each day and at intervals throughout the day</li> <li>Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails and door panels and door handles</li> </ul>	<ul style="list-style-type: none"> <li>Before opening BEAU has ensured we have enough cleaning products to cope with an increase in cleaning programmes</li> <li>Ensure there are extra supplies of hand soap and 70% gel</li> </ul>	MED	Cleaning and Admin staff

<b>Communication.</b>	Spread of infection	All	<ul style="list-style-type: none"> <li>Instruct parents <b>not</b> to enter BEAU site <b>without</b> a face covering</li> <li>Inform parents of their child's drop off/pick up times</li> <li>Parents are not to gather in groups at the school gate</li> </ul>	<ul style="list-style-type: none"> <li>Administrative staff have increased supplies for safety items</li> </ul>	LOW	HT All staff
<b>Consultation</b>	Something might slip through the net	All	<ul style="list-style-type: none"> <li>Where appropriate items of concern will be risk assessed and added to the risk assessment</li> </ul>	<ul style="list-style-type: none"> <li>Parents can be referred to risk assessment on the Beau website</li> </ul>		DH
<b>Contact</b>	Spread of infection	All	<ul style="list-style-type: none"> <li>Minimising contact and mixing by altering, as much as possible, the environment e.g. classroom layout and timetables e.g. staggered break times.</li> <li>Preventing the spread of coronavirus involves dealing with direct transmission e.g. when in close contact with those sneezing and coughing and indirect transmission e.g. touching contaminated surfaces. A range of approaches and actions can be employed to do this.</li> </ul>	<ul style="list-style-type: none"> <li>Provide guideline for staff and pupils</li> <li>Publish guidelines to BEAU website</li> </ul>	MED	DSL
<b>Corona Virus information</b>	Lack of information <b>/misinformation</b>	Pupils	<ul style="list-style-type: none"> <li>Encourage pupils to ask questions and be ready to give advice on hygiene and infection control</li> <li>Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</li> <li>If an area has been heavily contaminated, such as with visible bodily fluids, use protection for the eyes, mouth and nose, as well as wearing gloves and an apron</li> </ul>	<ul style="list-style-type: none"> <li>Provide as much accurate information as possible</li> </ul>	LOW	Staff
<b>Disposal of contaminated products</b>	Spread of infection	Cleaning staff	<ul style="list-style-type: none"> <li>Catch it, kill it, bin it to be promoted</li> <li>Lidded, no touch bins to be used in all classes and areas</li> <li>Wear disposable or washing-up gloves and aprons for cleaning. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	MED	
<b>Drugs and Medication</b>	Illness	Pupils	<ul style="list-style-type: none"> <li>Only prescribed medication will be allowed,</li> <li>Parents are asked to administer medication before and after school wherever possible</li> <li>Medication will only be administered to pupils who cannot administer it themselves</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	LOW	Authorised personnel

			<ul style="list-style-type: none"> <li>Where a pupil is capable of administering their own medication, they will be supervised by a trained member of staff</li> </ul>			
<b>Employees Responsibility</b> <i>HSW A74</i>	Infection Death	All staff	<ul style="list-style-type: none"> <li>Staff must take reasonable care for their own health and safety and that of others who may be affected by their activities and must follow BEAU infection control guidance</li> </ul>	<ul style="list-style-type: none"> <li>Ensure staff know their responsibilities under the HSWA</li> </ul>	MED	All staff
<b>Emergencies</b>	Onset of COVID 19 symptoms	All	<ul style="list-style-type: none"> <li>Where employees are allocated specific tasks, their role should be detailed and they should be first aid trained.</li> <li>Where a child falls ill at school parents should be contacted. If in doubt call 111</li> </ul>	<ul style="list-style-type: none"> <li>Update or develop school emergency and contingency plans</li> </ul>	MED	All staff
<b>Entry into school</b>	Close contact during drop off and pick up	All	<ul style="list-style-type: none"> <li>SLT to supervise staggered drop off and pick up times and ensure one-way system around school is observed at the start and end of each day</li> <li>Adults to wear face covering</li> <li>Pupils will remain in the same classroom each day</li> <li>Parents to be encouraged to call or email the office or school building</li> </ul>	<ul style="list-style-type: none"> <li>details will be posted to the BEAU website</li> <li>Visitors to the site to follow existing one way markings</li> </ul>	MED	HT & SLT
<b>Evacuation of facilities</b>	Injury or harm	All	<ul style="list-style-type: none"> <li>Evacuation policy is in place, is known, and understood by staff and pupils</li> <li>Fire practice is to be held for each year group</li> </ul>	<ul style="list-style-type: none"> <li>Evacuation procedures are published and posted</li> </ul>	LOW	School
<b>Events</b>	Spread of infection	All	<ul style="list-style-type: none"> <li>Community events will recommence and will be required to follow Beau COVID19 risk assessments.</li> <li>Shared events such as PPA and assembly will take place virtually so that safe social distance can be maintained</li> </ul>	<ul style="list-style-type: none"> <li>Details to be published on the BEAU website</li> </ul>	LOW	HT
<b>Face masks</b>	Spread of infection		<ul style="list-style-type: none"> <li>Government guidelines state that face masks are not required. Staff will have the choice to wear them to increase protection and reduce anxiety</li> <li>However, face masks must be worn in i) when greeting or dismissing children, ii) In shared, small spaces such as the office, staff room, HT / DH / LT office</li> <li>If face masks are worn on the way to school, they must be placed in closed bins when discarded</li> </ul>	<ul style="list-style-type: none"> <li>Face masks if worn to school must be bagged and stored for 72 hours before being disposed of with normal waste</li> </ul>	MED	Wearers Ancillary staff

			<ul style="list-style-type: none"> <li>If staff wear face masks whilst supervising pupils arriving and departing school, masks must be properly disposed of in a closed bin.</li> </ul>			
<b>Fire hazards</b>	Fatal injuries burns/smoke inhalation.	All	<ul style="list-style-type: none"> <li>Follow whole school policy</li> <li>Fire risk assessment are completed by competent person in line with HSE guidelines</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Follow whole school policy</li> </ul>	LOW	All staff
<b>First Aid</b>	Infection through close contact	All	<ul style="list-style-type: none"> <li>The Schools First Aid policy is known and adhered to.</li> <li>Personal protective equipment should be used whilst administering first aid</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Ensure PPE is available at all times</li> </ul>	MED	Qualified member of staff
<b>Health and safety</b>	Infection	All	<ul style="list-style-type: none"> <li>BEAU will ensure that all health and safety compliance checks have been undertaken before opening</li> <li>Individual risk assessments can be completed for any members of staff who request this linked to a particular vulnerability or additional health risk</li> </ul>	<ul style="list-style-type: none"> <li>Monitor and review</li> </ul>	LOW	H&S coordinator
<b>Hygiene &amp; Welfare</b>	Infection COVID19  Death	All	<ul style="list-style-type: none"> <li>Clean wash hand basins, with hot and cold or warm water, soap and hand drying facilities are provided for 20 seconds.</li> <li>Hands must be washed after using toilet facilities</li> <li>Hand sanitisers will be placed in toilets, classrooms, halls, and near exits where possible.</li> <li>Hand sanitisers will have a minimum alcohol level of 60%</li> <li>Touch eyes and ears and face as little as possible</li> <li>Minimal contact with surfaces e.g. taps doors, handles, etc</li> </ul>	<ul style="list-style-type: none"> <li>Safe hygiene must be observed at all times</li> <li>The use of personal antibacterial gel is permitted but must be kept for personal use</li> </ul>	HIGH	All
<b>Illness</b>	Infection and death	All	<ul style="list-style-type: none"> <li>Sick students, teachers and other staff should not come to school and follow 14 days of isolation. They will need to follow NHS track and trace programme</li> <li>Encourage pupils to ask questions and be ready to give advice on hygiene and infection control</li> </ul>	<ul style="list-style-type: none"> <li>Assurances will be sought from parents and staff throughout</li> </ul>	HIGH	All
<b>Infection control</b>	COVID 19	All	<ul style="list-style-type: none"> <li>All staff, pupils, parents and carers must abide by the school's infection control advice</li> <li>All staff will need to use alcohol based hand gel on entry to the building and wear masks until they arrive at their destination</li> <li>Social distancing will be observed between staff members.</li> </ul>	<ul style="list-style-type: none"> <li>BEAU on infection control will be followed</li> <li>BEAU guidelines will be published on the school website</li> </ul>	HIGH	All

			<ul style="list-style-type: none"> <li>Masks or visors to be used when staff are meeting</li> <li>Parents and staff must inform the school when the pupil or a close family member is COVID 19 positive. The staff member will have to isolate for 10 days</li> <li>No pupil or staff will be allowed on site if they are experiencing COVID 19 symptoms*</li> <li>Where the child, young person or staff member tests positive for COVID19, the rest of their class/group will be sent home and advised to self-isolate for 14 days.</li> </ul>			
<b>Information and guidance</b>	Accidents, injuries	All	<ul style="list-style-type: none"> <li>Safety information notices evident, clearly positioned, and effective</li> <li>Any new guidance will be shared as soon as available</li> </ul>	<ul style="list-style-type: none"> <li>Information will be updated and available as soon as possible.</li> </ul>	LOW	HT, DSL, HoD
<b>Intimate needs (Care and PPE)</b>	Infection	V pupils	<ul style="list-style-type: none"> <li>Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way</li> </ul>	<ul style="list-style-type: none"> <li>A list of such pupils is kept in the school office</li> </ul>	LOW MED	DSL SENCO
<b>Isolation zone for staff and pupils who feel unwell</b>	Spread of infection	Staff, pupils	<ul style="list-style-type: none"> <li>Staff or pupils who feel unwell will move to a designated room, which will serve as a medical centre. (SCHOOL LIBRARY)</li> <li>Whilst waiting to be collected, should they need to use the toilet then they should use the toilet by the main office which will be quarantined for 72 hours afterwards and deep cleaned</li> <li>Supplies, equipment to support hygiene will be kept in a safe, sterile cupboard in the medical centre</li> </ul>	<ul style="list-style-type: none"> <li>If COVID 19 is suspected the parent or carer will be informed and/or advice sought from phone no. 111.</li> </ul>		First aider SENCO DSL
<b>Movement of pupils</b>	Person to person infection	All	<ul style="list-style-type: none"> <li>Social distancing must be observed at all times</li> <li>Pupils will remain in the same classroom /<b>area of school during the Autumn term in the first instance</b></li> <li>Pupils will remain in their seats</li> <li>Distance markers and arrows will indicate one-way systems</li> <li>Toilet breaks are permitted, pupils will observe handwashing protocols and social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Pupils will be reminded at the beginning of school of their responsibilities for social distancing and hygiene</li> </ul>	MED	Staff Pupils
<b>Personal Protective Equipment (PPE)</b>	Infection, blood spillage		<ul style="list-style-type: none"> <li>PPE will be provided</li> <li>Staff will receive Instructions on how to use PPE safely;</li> <li>Full PPE will normally be used only where intimate care is needed and when a child falls ill at school.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure that PPE is available during the period of COVID 19</li> </ul>	MED	Authorised staff



			<ul style="list-style-type: none"> <li>• A fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained.</li> <li>• If contact with the pupil is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult</li> <li>• If a risk assessment determines that there is a risk of splashing to the eyes e.g. from coughing, spitting, or vomiting, then eye protection should also be worn</li> <li>• Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning</li> </ul>	<ul style="list-style-type: none"> <li>• BEAU will use the normal local supply chains to obtain PPE</li> </ul>		
<b>Parents and Carers</b>	Infection	All	<ul style="list-style-type: none"> <li>• Parents and carers must be made aware of any significant risks associated with COVID 19</li> <li>• Parent/carer contact information is held at the school.</li> <li>• Parent and carers are responsible for keeping the school informed of pupil's medical conditions; educational needs; personal situations</li> </ul>	<ul style="list-style-type: none"> <li>• Keep records up to date</li> <li>• Ensure that parents are aware of their responsibilities</li> </ul>	LOW	Parents and carers Staff
<b>Risk assessment</b>	COVID 19	Staff and Pupils	<ul style="list-style-type: none"> <li>• The BEAU risk assessment will be reviewed and updated as any new guidance becomes available</li> <li>• BEAU has in place a series of risk assessments which are used in normal times and these will continue</li> </ul>	<ul style="list-style-type: none"> <li>• SLT will evaluate, monitor, review and record all risk assessments</li> </ul>		SLT
<b>Roles &amp; responsibilities</b>	Stress Infection	Staff Pupils	<ul style="list-style-type: none"> <li>• All staff must be provided with information that clearly defines their roles and responsibilities during COVID 19</li> <li>• Pupils must understand that they too have a duty of care for their own health and safety</li> <li>• Pupils will be reminded of their responsibilities at the beginning of the school day</li> <li>• Children will be reminded of their safety and will be encouraged to think positively and use safe behaviour to protect themselves and others</li> </ul>	<ul style="list-style-type: none"> <li>• All members of staff will be provided with information in regard of their roles and responsibilities</li> </ul>	LOW	HoD Staff pupils
<b>Safeguarding</b>	Infection	Pupils Staff	<ul style="list-style-type: none"> <li>• BEAU Safeguarding Policy will be adhered to at all times</li> <li>• Staff and pupils must abide COVID advice, which is posted on the web site</li> </ul>	<ul style="list-style-type: none"> <li>• BEAU Safeguarding policy &amp; COVID 19</li> </ul>	MED	DSL

			<ul style="list-style-type: none"> <li>Lanyards to be worn at all times</li> </ul>	policy is available on the school website		
<b>Security</b>	Infection and spread of disease	All	<ul style="list-style-type: none"> <li>School gates will be locked from 9.15am and during school hours to prevent cars and unauthorised visitors onsite.</li> <li>Entrance will be by the Main Gate only</li> <li>To provide a one-way system at the end of the day pupils will exit using the back entrance.</li> </ul>	<ul style="list-style-type: none"> <li>School gate will be locked until the end of the school day.</li> </ul>	LOW	Authorised personnel
<b>SEN/Disability issues</b>	Injury Infection	Pupils	<ul style="list-style-type: none"> <li>Disability Act requirements for access and involvement in PE for those with cognitive, visual, hearing or motor impairment must be understood and followed by all staff</li> <li>All staff will be given the necessary information regarding special requirements of SEN/disability pupils</li> </ul>	<ul style="list-style-type: none"> <li>A register of pupils with SEN and disability issues is kept in the school office</li> </ul>	LOW	DSL SENCO, Staff
<b>Sharing and equipment</b>	Spread of infection	All	<ul style="list-style-type: none"> <li>Do not share cups, eating utensils, food or drinks</li> <li>Staff to mark their own cups for personal use</li> <li>Pupils will not share equipment and learning will all be provided with their own stationery packs and will keep all completed work in their bag or storage boxes</li> <li>At the initial stage of reopening no work will be handed directly to the teacher.</li> <li>Staff to bring in their own cups and cutlery in the first few weeks</li> <li>In later weeks' dishwasher to be loaded and unloaded using disposable gloves only</li> </ul>	<ul style="list-style-type: none"> <li>SLT should consider how work will be collected and assessed</li> </ul>	HIGH	SLT All
<b>Teaching</b>	Infection	Staff	<ul style="list-style-type: none"> <li>The virus appears to be targeting adults so staff should be alert to their own health and safety and should take precautions in keeping with their state of health</li> </ul>	<ul style="list-style-type: none"> <li>Monitor and review</li> </ul>	MED	All and vulnerable staff.
<b>Temperature testing</b>	COVID 19	Staff and pupils	<ul style="list-style-type: none"> <li>Temperature testing for students and staff is one way to see if COVID 19 is suspected</li> <li>BEAU is permitted to take a child's temperature by a non-method contact if a child or adult displays symptoms suggesting they are unwell</li> </ul>	<ul style="list-style-type: none"> <li>Temperature testing will be actioned through use of a non-contact thermometer</li> </ul>		First aiders

			<ul style="list-style-type: none"> <li>BEAU may decide to make a record of 'normal' temperature of all staff and children</li> </ul>			
<b>Timetabling</b>	Movement of pupils around the school	Staff and pupils	<ul style="list-style-type: none"> <li>Consider whether timetabling and selection of classroom or other learning environment may be changed to reduce movement around the school or building</li> </ul>	<ul style="list-style-type: none"> <li><b>Monitor and review</b></li> </ul>	LOW	
<b>Toilet breaks</b>	Spread of infection	All	<ul style="list-style-type: none"> <li>Toilet breaks are a major concern as they require pupils to move about the school, touch surfaces and wash their hands.</li> <li>Where possible toilet breaks should be staggered and numbers should be controlled to keep numbers to a minimum at any one time</li> <li>During lunchtime, children should only use the toilets from their own key-stage. MDSs on first aid to monitor this</li> <li>Pupils from one key-stage will be designated a facility, which only their class will use during the school day</li> <li>Children to be provided with hand gel once they re-enter the classroom</li> <li>Toilet facilities will be disinfected at the end of each day and at key intervals after main use</li> </ul>	<ul style="list-style-type: none"> <li>Pupils are asked to report any problems or improvements to a member of staff</li> </ul>	HIGH	All Ancillary staff
<b>Transport to school</b>	Spread of infection	All	<ul style="list-style-type: none"> <li>Children, young people and parents are encouraged to walk or cycle to school where possible and avoid public transport at peak times.</li> <li>If a pupil cannot walk or cycle to school, parents are permitted to drive their child to school</li> <li>Staff are reminded of the dangers of infections when using petrol pumps and are advised to use hand sanitisers.</li> </ul>	<ul style="list-style-type: none"> <li>BEAU will follow UK GOV advice on the use of public transport when it is issued</li> </ul>		All
<b>Unwell students</b>	Risk of infection	Staff and pupil	<ul style="list-style-type: none"> <li>If a pupil becomes unwell with COVID19 symptoms while at school, they will be sent home with their parent or carer.</li> <li>A fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2m cannot be maintained.</li> <li>If contact with the pupil is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult.</li> </ul>	<ul style="list-style-type: none"> <li>A list of attending pupils must be kept</li> <li>A record of parents and carers contact details are held in the school office</li> </ul>	HIGH	First aider or trained member of staff

			<ul style="list-style-type: none"> <li>If the pupil is coughing, spitting, or vomiting, then eye protection should also be worn</li> </ul>			
<b>Ventilation</b>	Spread of infection		<ul style="list-style-type: none"> <li>Increase air flow and ventilation where conditions allow by opening windows; unless too cold to do so.</li> <li>Internal doors should be wedged open where possible to allow better ventilation and this will also reduce contact with handles etc.</li> </ul>	<ul style="list-style-type: none"> <li>Fire doors must remain closed unless in use in an emergency</li> </ul>	LOW	Staff
<b>Waste</b>	<b>Spread of infection</b>		<ul style="list-style-type: none"> <li>Place in a lined, lidded bin. Plastic rubbish bag to be tied when full.</li> <li>If the waste includes face masks and other PPE the plastic bag should then be placed in a second bin bag and tied.</li> <li>It should then be put in a suitable and secure place away from children for 72 hours and disposed as normal waste</li> </ul>	<ul style="list-style-type: none"> <li>If waste is infected it should be quarantined for 72 hours and disposed of in waste per LBE guidelines</li> </ul>	HIGH	Ancillary staff

- Be confident that any changes we do make will not risk a second peak of infections but hope to protect against this. This risk assessment will be updated regularly as new or unforeseen circumstances present themselves. Last update – 1<sup>st</sup> September 2020 by V Pearce.
- \*COVID Symptoms to cause concern: A continuous dry cough (for bouts of an hour in adults and half an hour in children. A temperature of 37.5 or above. A loss of taste and/or smell. Difficulty in breathing / continuous shortness of breath.

- Assurances will be sought from parents and carers that the child has been COVID19 symptom free and that members of the same household are also COVID19 symptom free. This is particularly important for children with known disabilities or long-term illness, which would make them vulnerable to infection. Similar assurances will also be sought from teaching and ancillary staff.

Head Teacher: Signature ..... Designation ..... Date .....

RISK ASSESSMENT						
<p><b>An introduction of terms which are used in risk assessment:</b></p> <p><b>Hazard</b> means anything that can cause harm.  <b>Risk</b> is the chance, high or low, that somebody will be harmed by the hazard.  <b>Risk control</b> involves taking steps to reduce the chance, and/or mitigate the consequences, of the hazard causing harm.  <b>Risk assessment</b> evaluates the risks and decides whether precautions are adequate or more should be done.</p>						
Hazard Topic	Hazard	People at risk	Controls	Future action	Level of risk	Persons responsible
Understanding what risk assessment involves	Failure to recognise risk can lead to accidents, poor health and injury	Pupils and all staff	Consistent messages on risk awareness, delivered at the appropriate developmental level throughout a pupil's time in school, will result in them being better equipped to deal with situations of uncertainty and change, both in and out of school.	This risk assessment aims to provide a framework for pupils to understand the risks involved in keeping safe during a period of uncertainty	HIGH	All staff Pupils Parent and Carers
					MEDIUM	
					LOW	