



4th September 2020

Dear Parent/Carer

Welcome back Everyone! Please see below - Arrangements for the return to school

As communicated in the letter sent to all families in July, we will have a phased return for children when we return to school next week. This will apply as set out below:

Year 3 and Year 4 – return to school on Monday 7th September

Year 1 and Year 2 – return to school on Wednesday 9th September

Alongside this, to avoid large groups of people entering and leaving the school at the same time, we will be having staggered start and finish times as below:

Year	Start time	Finish time
Years 3 & 4	8.40am	3.00pm
Years 1 & 2	8.50am	2.45pm

There will be a one-way system for all parents/carers and this will operate in a clockwise fashion around the school.

Please note that it is compulsory that all adults entering the school site will be required to wear a face covering.

Please also avoid gathering outside the school gate in order to avoid placing yourself and others at risk.

Breakfast/Afterschool club arrangements:

If your child is at breakfast club, they can be taken there at the time agreed with The Future Games. They will be dropped off to their classroom in school at the normal time, and teachers will receive them. The same applies to afterschool club; the children will be collected by Afterschool Club at the normal.

I have children across both Key Stages to drop off/pick up, can I remain on site?

No, please arrive at school at the earlier time allocated for your first child, remaining children can then be dropped off straight to their classrooms, where the teachers will be waiting. The same applies for collection. Please collect the child who finishes earliest, and then proceed to the sibling's classroom and knock on the external door. Please avoid waiting on site at any time.

Early Years:

You have already received information regarding your Stay and Play sessions w/c 7th September. During these sessions your child's start date will be confirmed to you. Please note that Early Years children will start at 9.00am and will finish at 2.30pm.

Health and Safety for entry onsite:

All adults will be required to wear a face mask for the entire time they are on our school site.



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Leighton Buzzard
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Headteacher: Mrs Vanessa Pearce





We will continue to operate the one-way system around school that we started on 1st June. Parents will need to turn left when they enter the gate and continue in a clockwise direction around the building to where your child's class is, even if they are in Year 2. Please use this at both ends of the day.

Bikes/Scooters:

If your child brings a bike/scooter to school, you will still need to follow the one way system around the school to access the bike sheds.

School Office:

The school office will remain closed to parents/carers, unless there is an urgent matter you need to discuss. We would encourage you to either phone or email to speak the office staff. If you do have an urgent reason to visit the office, please be aware that only one person is allowed in the lobby at one time. You will need to queue outside if there is already somebody in there. Again, face coverings must be worn. We are unable to allow anyone to use the toilet on the school site.

PE kits:

Please do not send your child's PE kit into school. They will be asked to wear their PE kit to school on the day that they have their PE lesson. They can stay in their PE kit all day. Once the weather starts getting colder, please ensure they wear jogging bottoms and a warm top.

School Crossing Patrol:

Our school crossing patrol will be returning to enable you to cross the road safely outside school. Please remember the social distancing guidelines whilst waiting to cross.

Personal belongings:

Children will only need to bring a book bag (no rucksacks please), water bottle and lunch box if appropriate.

School lunches:

Please remember to order your child's school lunch by 8am on Monday morning. This is vitally important as we cannot have parents dropping off lunches during the day.

I appreciate that this is a lot of information and I hope it answers any questions you may have.

We are very much looking forward to welcoming your child/ren back to school next week!

Yours sincerely

Vanessa Pearce
Headteacher



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